



Admissions Policy

Who is responsible	Head teacher (Principal)
Statutory policy	Yes
Review timescale	Annual by AGC
Last review	September 2020
Created on	December 2009
Next review	September 2021

This Wellsway Multi Academy Trust Policy has been adapted for:

Aspire Academy

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Aspire Academy

Admissions Policy

1. Rationale

Aspire Academy is a Special School offering placements to pupils with Social, Emotional & Mental Health (SEMH) issues between the ages of 4 to 16. We do not cater for 6th form students. This policy is intended to guide our admissions to ensure that pupils' needs can be met.

2. Purpose

The purpose of this policy is to:

- a. Ensure the school discharges its legal responsibilities
- b. Ensure the school is able to meet the needs of the pupils referred & the requirements of the statement
- c. Ensure new referrals do not adversely affect the learning of those pupils already attending.
- d. Ensure it is inclusive in its approach to pupil needs.
- e. Ensure admission is linked to the school ethos and vision for learning.

3. Procedures

- a. Pupils are referred for placement by the Local Authority Special Educational Needs & Disabilities Team.
- b. All pupils attending Aspire Academy on a full time basis have an Education Health Care Plan (EHCP). The requirements of the EHCP are considered as part of the admissions process.
- c. Aspire Academy does not support the principle of a flexible education for dual placements.
- d. Each pupil referral is considered on the basis of need. If they have not already visited the child & their parents/carers will be invited to do so.
- e. If the school and / or Governors consider they are unable to meet the special educational needs of the pupil the Local Authority will be informed. The Local Authority will notify the parents/carers of the decision.
- f. The school will consider all referrals for places where SEMH is the priority need
- g. Where the school is unable to meet a child's needs the parents/carers have a right to appeal to the Local Authority who made the referral.
- h. The school is funded for 55 places during 2020-21. Numbers for 2021/22 to be confirmed. All places above that number will be negotiated on an individual basis with

the Local Authority

- i. The LA arranges transport in accordance with its own Home to School Transport policy.

4. Equal Opportunities

The school supports the right of all pupils and staff to equal access and opportunities regardless of age, ethnicity, gender, social circumstances, ability/disability and sexuality. The school adopts an inclusive approach to pupil needs.

5. Health & Safety

Health and safety issues are described fully in the school Health & Safety Policy. It is the responsibility of each adult to report health & safety issues without delay.

The health & safety of the pupil referred and the present pupils will always be considered as part of an admission decision. A risk assessment may need to be carried out.

6. Professional Development

All staff are provided with training opportunities to deliver the curriculum where appropriate. Training needs will be linked to staff appraisal, staff interviews and school improvement plan.

Additional training will be provided for staff where a pupil admission results in an area of special educational needs not previously resourced or where staff skills and knowledge are not felt to be adequate for the additional need.